

The President of Palm Beach

209 Rental Rules and Conditions

President of Palm Beach Condominium Owners (“Owners”) can request to rent unit 209 for family and friends (“Guests”) to stay in during both the peak-season (December 1 to April 30) and in the off-season (May 1 to November 30) subject to the rules and conditions set forth below.

Peak-Season Rental Period (December 1 – April 30):

1. Owners must be in residence at the President the entire length of their rental agreement while their Guests stay in 209.
2. Every year starting on September 1 a peak-season 209 rental calendar will be open for sign up. Owners will be notified over e-mail about the start of the calendar and its close on October 31.
 - a. *For this 2023/24 season, calendar will be managed with the Committee to implement new rules for existing reservations. Open dates will be communicated June*
3. Owners must sign-up through e-mail to Management. The 209 Committee will assist with managing the calendar for the next 2 years to support Owners and Management as the new procedures are rolled-out.
4. Owners may only sign up for a minimum of one week or for a maximum of two weeks @ \$200.00 per night during peak-season. Weeks do not need to be consecutive.
5. Scheduling will be on a first come, first served basis and documented by email requests. No phone, text or in-person requests will be accepted.
6. Owners may request to be waitlisted for their desired dates if already taken and will be notified about all cancellations.

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7. If there are any weeks available after calendar closes on October 31, Owners may rent any open weeks, even if they have secured two weeks. The calendar will effectively remain open until all weeks have been rented.

Off-Season Rental Period (May 1 to November 30):

1. Owners may sign up to rent 209 in the off-season at any time during the rental year.
2. Owners must sponsor Guests to stay in 209 in the off-season and do not need to be on site. If the Owner will not be on site, Owner will be required to complete and submit a rental application with the office.
3. Owners must rent for a minimum of two days and up to a maximum of 6 months at \$150.00 per night in the off-season.

Rental Conditions:

1. 209 can only be rented on a weekly basis – no split weeks.
2. Check-in is Friday at 4:00 pm, check-out the following Friday at 11:00 am. This will allow time for cleaning and preparing for next Guest.
3. Owner rental requests will only be valid for one year.
4. Owners are prohibited from assigning their reservation/weeks to another Owner.

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5. Owners are allowed only four (4) Guests to stay in 209 per rental agreement. Guests that have adults plus children that exceeds four (4) will need permission and approved at Management discretion.
6. No animals, except support animals, are permitted.

Rental Agreement:

1. Owners must sign a rental agreement with Management when rental dates for their Guests are scheduled. Rental agreement will be e-mailed for signature within 3 days and must be returned within 10 business days along with full payment to secure the unit.
2. The rental agreement will outline the responsibilities of both the Owner and their Guests.
3. Owners are responsible for the rent and any damages caused by their Guests.
4. Guests must follow condo rules.

Fees, Cancellation and Refunds:

1. Owners must pay the entire rental fee, tourist taxes and cleaning fees upon signing the rental agreement.
2. Owners' rental period will not be guaranteed until the signed rental agreement and payment of all fees is received by Management.

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3. If an Owner needs to cancel a scheduled rental of 209, the rental fees will only be refunded if another Owner (waitlisted or otherwise) can be found.

4. If a waitlisted Owner does not fill a cancelation, all residents will be notified via e-mail of the vacancy. Scheduling the vacancy will be on a first come, first served basis and documented by e-mail.